

# SUB-CONTRACT APPLICATION FOR PAYMENT

DATE: \_\_\_\_\_

SUB CONTRACTOR: \_\_\_\_\_

SUB CONTRACTOR NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PERIOD ENDING:                     

Highlighted  
dates must be  
the same

DESCRIPTION OF WORK: \_\_\_\_\_

JOB: \_\_\_\_\_

|   |  |
|---|--|
| <p style="text-align: center;"><b><u>COOPER &amp; COMPANY</u></b><br/><b><u>GENERAL CONTRACTORS, INC</u></b></p> <p style="font-size: 0.8em;">2665 Pine Grove Road, Ste. 100 Cumming, GA 30041<br/>Tel. (770) 888-2650 Fax (770) 888-2655</p> | <p style="font-size: 0.8em;">THIS REQUEST IS A COMPLETE AND ACCURATE ACCOUNT OF LABOR AND MATERIALS INSTALLED, AND MATERIAL STORED ON THE JOB SITE INCLUDING ALL CLAIMS FOR ANY CHANGE IN CONTRACT PRICE AS OF THE DATE OF THIS PAYMENT REQUEST.</p> |
|   | <b>CHANGE ORDERS</b>   |
| A. CONTRACT PRICE      \$   | #      DESCRIPTION      AMOUNT   |
| B. CHANGE ORDERS      \$  | 1           \$   |
| C. NET CONT. PRICE      \$  | 2           \$   |
| D. VALUE OF LABOR & MATERIALS INSTALLED      \$   | 3           \$   |
| E. MATERIALS STORED      \$   | 4           \$   |
| TOTAL \$  | 5           \$   |
| LESS ____ % RETAINAGE      \$   | 6           \$   |
| TOTAL \$  | 7           \$   |
| F. LESS PREV. REQUESTS      \$  | <i>TOTAL TO ITEM "B"</i> \$  |
| ESTIMATE      \$  | <b>MATERIAL STORED - NOT INSTALLED</b>   |
|   | DESCRIPTION      AMOUNT  |
|   | \$      \$   |
|   | \$      \$   |
|   | \$      \$   |
|   | \$      \$   |
|   | \$      \$   |
|   | \$      \$   |
|   | <i>TOTAL TO ITEM "E"</i> \$  |

### AFFIDAVIT

This is to certify that all suppliers of materials, equipment and service, sub-contractors, mechanics, and laborers employed by this subcontractor in connection with the construction of this project, now being constructed in accordance with the terms and conditions of the construction contract have been paid in full including all sales tax as of                     , 20\_\_\_\_. And that there are no outstanding obligations or claims of any kind for the payment of which Cooper & Company General Contractors, Inc. or the above named project might be liable, or subject to, in any lawful proceeding either by law or in equity. This is to further certify that all items have been paid for which previous payments have been received and that all monies drawn for this project, this month, will be used to pay for materials, labor and sub-contracts, according to monthly estimate and will be applied on this project only to pay all outstanding bills to date.

By: \_\_\_\_\_

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ who under oath deposed and says that he is \_\_\_\_\_ in the firm of \_\_\_\_\_, that he has read the above statement, and that to the best of his knowledge and belief same is an exact, true statement.

NOTARY PUBLIC

INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF GEORGIA  
COUNTY OF \_\_\_\_\_

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY \_\_\_\_\_ (NAME OF CONTRACTOR) TO FURNISH \_\_\_\_\_ (DESCRIBE MATERIALS AND/OR LABOR) FOR THE CONSTRUCTION OF IMPROVEMENTS KNOWN AS \_\_\_\_\_ (TITLE OF THE PROJECT OR BUILDING) WHICH IS LOCATED IN THE CITY OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_, AND IS OWNED BY \_\_\_\_\_ (NAME OF OWNER) AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

(PROJECT NAME) \_\_\_\_\_  
(PROJECT ADDRESS) \_\_\_\_\_  
\_\_\_\_\_

Date must match the period ending date on the pay app form

(DESCRIBE THE PROPERTY UPON WHICH THE IMPROVEMENTS WERE MADE BY USING EITHER A METES AND BOUNDS DESCRIPTION, THE LAND LOT DISTRICT, BLOCK AND LOT NUMBER, OR STREET ADDRESS OF THE PROJECT.)

UPON THE RECEIPT OF THE SUM OF \$ \_\_\_\_\_, THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF \_\_\_\_\_ (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF SAID CONTRACTOR FOR SAID BUILDING OR PREMISES.

GIVEN UNDER HAND AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_.

(COMPANY NAME) \_\_\_\_\_ (TELEPHONE) \_\_\_\_\_

(SIGNATURE) \_\_\_\_\_ (COMPANY ADDRESS) \_\_\_\_\_

\_\_\_\_\_  
(SEAL)

\_\_\_\_\_  
(WITNESS)

Must be Notorized & have company Seal or Owner Signature on Seal Line if no company seal exists.

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY RECEIVED SUCH PAYMENT, 60 DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN PRIOR TO THE EXPIRATION OF SUCH 60 DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER O.C.G.A. SECTION 44-14-366.